

This journal uses ScholarOne Manuscripts (previously Manuscript Central) to peer review manuscript submissions. Please read the [guide for ScholarOne authors](#) before making a submission. Complete guidelines for preparing and submitting your manuscript to this journal are provided below.

Content. The *International Journal of Testing (IJT)* is dedicated to the advancement of theory, research, and practice in the area of testing and assessment in psychology, education, counseling, organizational behavior, human resource management, and related disciplines. *IJT* publishes original articles addressing theoretical issues, methodological approaches, and empirical research as well as integrative and interdisciplinary reviews of testing-related topics and reports of current testing practices. All papers will be peer-reviewed and must be of interest to an international audience. Examples of topics appropriate for *IJT* include: (a) new perspectives in test development and validation; (b) issues concerning the qualification and training of test users and test developers; (c) recent trends in testing and measurement arising in a particular field or discipline; (d) comparisons of national/regional differences in test practices; (e) methods and procedures in adapting tests for use in new languages or cultural groups; (f) international assessment projects or other international studies in which testing constitutes an essential element; (g) testing in culturally and/or linguistically heterogeneous populations; and (h) internationalization of testing (e.g., personnel selection for global organizations, Internet applications, and international copyrights of tests and test adaptations). In addition to regular articles, short communications on topics relevant to an international audience will be considered for publication in *IJT*. Substantive comments on articles previously published in *IJT* will also be considered and the authors of the original article will have an opportunity to reply. Reviews of books and software relevant to testing and measurement as well as reviews of widely used tests will appear regularly in the journal. Reviews must be descriptive and evaluative; comparative reviews are encouraged.

It is important when submitting articles to *IJT* to consider the messages for international readers; to place the context of the study into an international perspective; to indicate ways that assessment or testing ideas can be adapted or generalized across borders; to focus more on the construct than on the method when discussing validation studies; to discuss applications that have universal messages; to relate to ITC-developed guidelines; or to discuss equitable assessment practices that transcend borders or demonstrate uniqueness within a country. Another consideration could be to include a wide profile of authors across countries. Most important is to ensure quality of the ideas and their appeal to international readers of testing issues. If English is not the first language of the authors, they are advised to make use of a professional English editor prior to submission to *IJT*.

Audience. Scholars, professionals, and graduate students interested in test development and test use. Practitioners conducting assessments of human behavior in psychology, education, counseling, organizational behavior, personnel selection, human resource management, and related disciplines.

Submission of Manuscripts. The *International Journal of Testing* receives all manuscript submissions electronically via the ScholarOne Manuscripts website located at: <http://mc.manuscriptcentral.com/HIJT>. ScholarOne Manuscripts allows for rapid submission of

original and revised manuscripts, as well as facilitating the review process and internal communication between authors, editors and reviewers via a web-based platform. For ScholarOne Manuscripts technical support, you may contact them by e-mail or phone support via <http://scholarone.com/services/support/>. If you have any other requests you can contact the journal's Co-Editors Avi Allalouf (avi@nite.org.il) or Michael Nering (Nering.Michael@measuredprogress.org), or Associate Editor April L. Zenisky (azenisky@educ.umass.edu).

Each manuscript must be accompanied by a statement that it has not been published elsewhere and that it has not been submitted simultaneously for publication elsewhere. Authors are responsible for obtaining permission to reproduce copyrighted material from other sources and are required to sign an agreement for the transfer of copyright to the publisher. As an author, you are required to secure permission if you want to reproduce any figure, table, or extract from the text of another source. This applies to direct reproduction as well as 'derivative reproduction' (where you have created a new figure or table which derives substantially from a copyrighted source). All accepted manuscripts, artwork, and photographs become the property of the publisher.

Manuscripts must be prepared according to the *Publication Manual of the American Psychological Association* (6th ed.). Note that all submitted files must be in Microsoft Word or PDF format.

The first document to be submitted must be a title page, indicating the full title of the article, a running head (less than 50 characters), the word count of the manuscript, submission date, and the author(s) name(s), affiliation(s), and complete mailing address(es).

The second document to be submitted must be a "blind" copy of the manuscript, which will be sent out for review, as all articles appearing in the *IJT* are peer reviewed and the reviewers have agreed to participate in a blind reviewing system.

- The first page of the manuscript file must omit the authors' names and affiliations and only include the title of the manuscript, running head, and submission date.
- Footnotes containing information to the authors' identities or affiliations must not be included in the manuscript document, only in the separate title page document.
- Author name(s) must NOT appear in the file name of the submitted document.

Every effort must be made by authors to see that the manuscript itself contains no clues to their identities. Before submitting your manuscript, please ensure that all identifying information has been removed! If a manuscript is submitted with identifying information, that file will need to be replaced with a new, blind version before review of your submission can proceed.

All manuscripts must be prefaced by an abstract of 100-150 words in the second page of the manuscript document, as well as a maximum of six key words. All manuscript pages, including reference lists and table, must be typed double-spaced. Pages must be numbered consecutively. Define acronyms and abbreviations used in the manuscript when first mentioned. Print each figure and table on a separate page. All figures must be camera-ready. Authors must comply with "Guidelines to Reduce Bias in Language" as printed in the *Publication Manual*. Manuscripts that fail to conform to APA-style guidelines will be returned to the author(s). MSWord or PDF files

are preferred. Please consult our guidance on keywords [here](#) .

Length. Recommended manuscript length is no more than 5,000 words not counting the abstract, tables, figure legends, and references. The editors reserve the right to accept manuscripts of any length and/or limit manuscript length.

Tables and Figures. Tables and figures (illustrations) must not be embedded in the text, but must be included as separate sheets or files. A short descriptive title must appear above each table with a clear legend and any footnotes suitably identified below. All units must be included. Figures must be completely labeled, taking into account necessary size reduction. Captions must be typed and double-spaced.

Illustrations. Illustrations submitted (line drawings, halftones, photos, photomicrographs, etc.) must be digital files. Digital files are recommended for highest quality reproduction and must follow these guidelines:

- 300 dpi or higher
- sized to fit on journal page
- EPS, TIFF, or PSD format only
- submitted as separate files, not embedded in text files

Color Illustrations. Color art will be reproduced in color in the online publication at no additional cost to the author. Color illustrations will also be considered for print publication; however, the author will be required to bear the full cost involved in color art reproduction. Please note that color reprints can only be ordered if print reproduction costs are paid. Print Reproduction: \$900 for the first page of color; \$450 per page for the next three pages of color. A custom quote will be provided for articles with more than four pages of color. Art not supplied at a minimum of 300 dpi will not be considered for print.

References. Manuscripts must conform to the *Publication Manual of the American Psychological Association* (2010, 6th edition).

Journal: Briery D. (2007). Emotional memory for words: Separating content and context. *Cognition & Emotion* , 21(3), 495-521.

Book: Smith, E., & Mackie, D. (2000). *Social psychology* . Philadelphia, PA: Psychology Press.

Contribution to a Book: Tanner, W. P., & Swets, J. A. (2001). A decision-making theory of visual detection. In S. Yantis (Ed.), *Visual perception* (pp. 48-55). Philadelphia, PA: Psychology Press.

Proofs and Reprints. Page proofs are sent to the designated corresponding author using Taylor & Francis' EProof system. They must be carefully checked and returned within 48 hours of receipt. Reprints of individual articles are available for order at the time authors review page proofs. A discount on reprints is available to authors who order before print publication.

Open access: Taylor & Francis Open Select provides authors or their research sponsors and funders with the option of paying a publishing fee and thereby making an article fully and permanently available for free online access – *open access* – immediately on publication to anyone, anywhere, at any time. This option is made available once an article has been accepted in peer review. [Full details of our Open Access program](#) .



Taylor & Francis
Author Services

Visit our [Author Services website](#) for further resources and guides to the complete publication process and beyond.